



Maker Equipment and Space Policy

Polk County Public Libraries (PCPL) strive to offer opportunities for library users to create connections and ignite imaginations. Maker equipment and spaces promote creative and experimental collaboration among users. PCPL maker equipment includes such items as digital conversion equipment, 3D printers, crafting machines, robotics kits, and more. As new equipment becomes available, there will be information about requirements and training on the PCPL website.

Equipment and Usage

The maker equipment and spaces are available to PCPL users during regular library operating hours. Children under the age of 10 must be supervised by a caregiver in the operation of maker equipment.

Depending on the nature of the equipment, users may be required to sign a waiver and go through training with a staff member. Some equipment may have age restrictions. All users must follow the library's safety guidelines and rules. Costs associated with the use of maker equipment are the responsibility of the user. Failure to comply with the above will result in loss of Maker privileges.

Limited staff assistance will be available. Users can request assistance through a Book-a-Tech appointment. Staff are unable to complete projects on behalf of users. PCPL is not responsible for loss or damage to user property while using maker equipment.

General Equipment Safety

- Never use a broken tool or machine. If you notice a tool or machine is broken, inform a staff member right away.
- Keep the floor clear of clutter, wires, and/or trip hazards.
- If you are unsure about how to safely operate machines or equipment, ask a library staff member.
- It is your responsibility to use the proper safety equipment for your project.
- Never leave a piece of equipment unattended while in use.
- Always power down equipment after use.
- Remove all jewelry, secure loose-fitting clothing, and tie back long hair while using equipment. Closed toed shoes are recommended.
- Patrons cannot create any weapons, weapon-like items, or items for malicious intent.